

THE NELSON THOMLINSON SCHOOL



Founded 1714

Headmistress
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4th Nov 2010

Dear Parent / Guardian,

I am writing to inform you about the Modern Language Department's trip to Normandy, France, which we organise each year for Year 7. You will be glad to hear that we will be running a similar trip this year, which will run from **Saturday 25th June to Saturday 2nd July 2011**.

We have a provisional booking at a popular, purpose-built centre in Commes which is on the Normandy coast, which is near to the D-Day landing beaches. This is a well-established trip, which has been run successfully on similar lines for over twelve years. We have a full risk-assessment, to which we add each year after re-visiting each site.

The price per child for this trip this year will be approx **£390**. This includes: travel, full board, full insurance cover, collective passport, entry fees to museums such as the **Bayeux Tapestry**, the **Arromanches D-Day Landings Museum**, new this year is a proposed visit to a sweet factory.

Places are limited to 40 pupils. If you would like to reserve a place for your child please complete the form below and send it with your child to me, Mr Tyler, in room H17, **in a sealed envelope with their name and tutor group written on the outside** with a **non-refundable** deposit of **£90.00** by **break time on Thursday, 18th November** to secure your booking.

I will put all envelopes received **on Friday 19th November** into a box, and I will draw out the first 40. If I have more than 40 applications, those left over will be put (in the order that I take them out of the box) on to a waiting list.

If you decide to withdraw your child from the trip at any time after payment of the first deposit, please note that you will lose all monies paid up to the date of withdrawal, unless a replacement can easily be found to take your child's place. In ALL cases the initial deposit is **STRICTLY NON-REFUNDABLE**.

If you feel you would like your child to take part, and you find that the cost is too much, there is a possibility of help available from the Mary Graves Trust. Information for this trust is to be found on the internet but some of it is a bit outdated. If you would like to be considered for this fund, please do not hesitate to contact me for more information. Most applications in the past via myself have been successful, however, there are certain criteria that must be met. There is also nothing to stop you applying for grants from other trusts.

I, together with the staff I will be taking on the trip to help me, will do our utmost to ensure that your child enjoys a safe, profitable and pleasurable trip. However, in order that my staff and I can do our job properly, we reserve the right to refuse to take any child to France, who is poorly behaved here in school and who could be a liability to us whilst in France.

I look forward to taking your son/daughter to France with us. I will let you know as soon as possible if your child has been successful in receiving a place on the trip. Deposits of those put on the waiting list will be returned to parents until such time as I can offer them a place.

Yours sincerely,

Mr A Tyler French Trip Manager

Please detach and return with your deposit in a SEALED envelope to:

MR TYLER IN H17 BY THURSDAY 18TH NOVEMBER (BY BREAK TIME)

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I would like my son / daughter to participate in the Year 7 French Trip in 2011 and enclose a non-refundable deposit of **£90**. I agree to make further payments of **£70 by 10th December, £70 by 28th January, £70 by 4th March** and the remaining balance of **£90.00 by Friday 1st April**. Any payments including full payment can be made before these dates. Please tell your child to hand in any subsequent monies **at the finance office at the times indicated by the office staff**.

Name of Pupil Form.....

Signature of Parent / GuardianDate

Cheques to be made payable to Nelson Thomlinson School