



The Nelson Thomlinson School
Wigton
Cumbria
CA7 9PX
...still "outstanding"
(Ofsted, May 2013)

Headmaster:
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Dear Parents

PARENT GOVERNOR ELECTIONS

We currently have three vacancies for parent governors. The purpose of this letter is, firstly, to invite applications from people who might be interested and, secondly, to outline the procedure we need to follow.

Nominations

Any parent (or legal guardian) of a pupil attending Nelson Thomlinson School may put their name forward. Letters of nomination need to be with me by 3.30 pm on Friday 20th September 2013. Nomination letters must be countersigned by two sponsors who must also be parents of pupils currently attending the school.

Procedure

If there are only three nominations then the nominees will automatically become parent governors. If there are more than three nominations then we shall hold an election by secret ballot to allow parents to decide who they would like to represent them. If an election proves necessary I shall write to you with details of how and when to vote.

Points to bear in mind if you are thinking of putting your name forward

The term of office for a parent governor is four years. Names and addresses of parent governors will be made known to all parents so that all of them have access to the School's governing body. If an election is necessary, all candidates will have the opportunity to write a short statement in support of their candidature which will be circulated to all parents of the school. Candidates may seek support in other ways if they wish but this will be entirely their own responsibility. On appointment/election, all governors receive documentation to help them in their role as a school governor.

Finally, if you have any queries regarding this letter, whether as a potential nominee or member of the electorate, please do not hesitate to contact me.

Yours sincerely

D.S.Northwood
Headmaster