

THE NELSON THOMLINSON SCHOOL



Founded 1714

Headmistress
Mrs J Downes B.Sc.

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Dear Parents

PARENT GOVERNOR ELECTION

We currently have two vacancies for parent governors. The purpose of this letter is, firstly, to invite applications from people who might be interested and, secondly, to outline the procedure we need to follow.

Nominations

Any parent (or legal guardian) of a pupil attending Nelson Thomlinson School may put their name forward. Letters of nomination need to be with us by 3.30 pm on Monday 26th September 2011. Nomination letters must be countersigned by two sponsors who must also be parents of pupils currently attending the school.

Procedure

If there is only one nomination then that nominee will automatically become a parent governor. If there is more than one nomination then we shall hold an election by secret ballot to allow parents to decide who they would like to represent them. If an election proves necessary we shall write to you with details of how and when to vote.

Points to bear in mind if you are thinking of putting your name forward

The term of office for a parent governor is four years. Names and addresses of parent governors will be made known to all parents so that all of them have access to the School's governing body. If an election is necessary, all candidates will have the opportunity to write a short statement in support of their candidature which will be circulated to all parents of the school. Candidates may seek support in other ways if they wish but this will be entirely their own responsibility. On appointment/election, all governors receive documentation to help them in their role as a school governor.

And Finally.....

.... If you have any queries regarding this letter, whether as a potential nominee or member of the electorate, please do not hesitate to contact us.

Yours sincerely

J Downes

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Headmistress