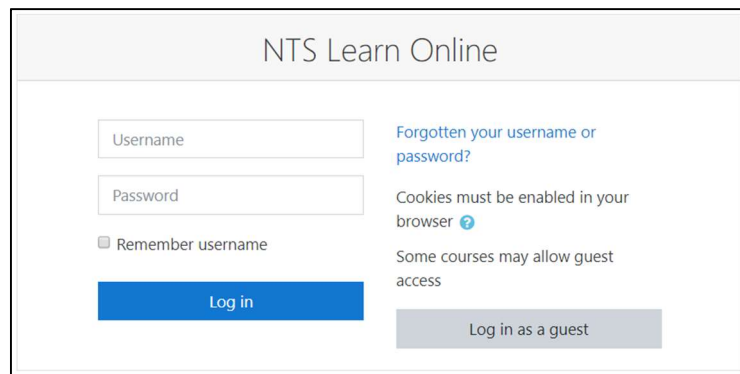


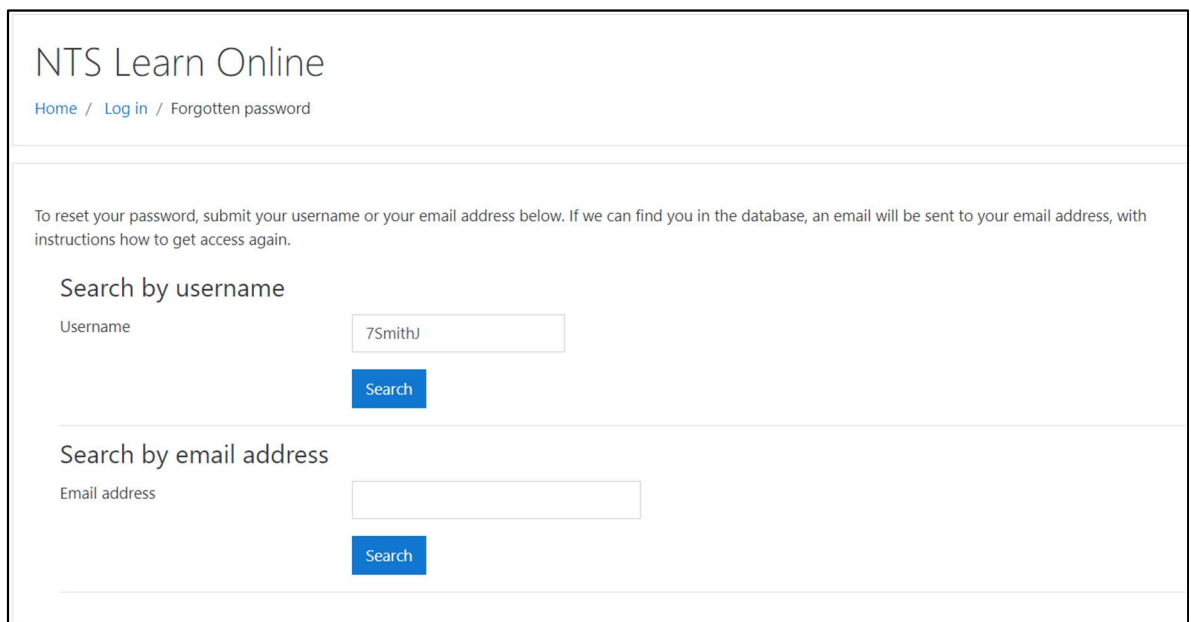
How to reset your Moodle password:

1. First go to the school Moodle page at **ntslearnonline.com** (don't just google Moodle you will end up on the wrong website.)



The screenshot shows the NTS Learn Online login page. At the top, it says "NTS Learn Online". Below that, there are two input fields: "Username" and "Password". To the right of the "Username" field is a link that says "Forgotten your username or password?". Below the "Password" field is a checkbox labeled "Remember username". At the bottom left is a blue "Log in" button. At the bottom right is a grey "Log in as a guest" button. On the right side of the page, there are two lines of text: "Cookies must be enabled in your browser" with a question mark icon, and "Some courses may allow guest access".

2. Your username for Moodle is the same as your username for the school computers (e.g. 7SmithJ).
3. If you have forgotten your password click on the "Forgotten your username or password?" link.
4. Type your school username into the username box and click "Search".



The screenshot shows the NTS Learn Online password reset page. At the top, it says "NTS Learn Online". Below that, there is a breadcrumb trail: "Home / Log in / Forgotten password". The main content area has a heading "Search by username" and a sub-heading "Username". Below that is an input field containing "7SmithJ" and a blue "Search" button. Below that is a heading "Search by email address" and a sub-heading "Email address". Below that is an empty input field and a blue "Search" button.

5. You will then receive an email from A.Heyes in your school email. It may appear in your "other" folder in your inbox. The email will contain a link to reset your Moodle password.
6. Follow the link and type in the new password you would like to create.