

COVID CODE OF CONDUCT *for pupils/sixth-formers v3 – for Sept re-opening*

AT ALL TIMES, OBSERVE SOCIAL DISTANCING WHERE POSSIBLE (1M AWAY FROM OTHERS)

IF YOU NEED SUPPORT, DO PLEASE SPEAK TO YOUR TUTOR/RECEPTION/SCHOOL NURSE

If you feel unwell, make your way immediately to Reception and speak to one of the staff on duty

On arrival / Form Time

- Go straight to Form using the most direct route possible, following the one-way system, without touching any doors if possible
- Sit where you are told to sit by your Tutor according to the seating plan
- Do not wander around the room unnecessarily
- You will be given a mini-whiteboard and a pen (This is yours to keep)
- At the end of Form Period, wipe down your desk and chair as instructed by your Form Tutor

Hygiene

- Use your own hand sanitiser (There are also hand sanitisers around school)
- Wash/sanitise your hands regularly, especially...
 - On arriving at school, and before and after every lesson
 - Before and after eating your lunch
 - Before and after using the toilet
- Do not use the hand-dryers; use paper towels instead
- Sanitise your hands before and after using thumb-print machines/door keypads

Toilets

- Use ONLY the toilet facilities that have been allocated to your year group
- Avoid over-crowding around sinks and try to keep your distance from other users
- If you use a toilet, flush afterwards with the seat down
- Remember to wash/sanitise your hands afterwards and dry them using paper towels

Water

- Do NOT use water fountains - bring your own filled water bottle from home
- Bottles of water may be available in Reception for those who run out (from 12.35pm)

In Lessons

- Sit only in the seat allocated by your teacher, according to the seating plan
- Do not move from your seat without permission or approach the teacher's desk
- At the end of the lesson, wipe down your desk and chair as instructed by your teacher
- On leaving, put any wipes/paper towels in the lidded bin by the door

Break/Lunchtimes

- If you are having a hot meal, queue to enter the Main Hall in the usual way as per the rota
- If you are having a packed lunch, you will eat this in J-Block Hall as per the rota
- Tuck will be available ONLY for Year 10 and Year 11 and there is also a rota here
- A bell will sound just before the end of P.2/P.3 to indicate "wet break/lunchtime"
- At break/lunchtime, if the weather is fine, go straight outside to your allocated area / field
- If it's a "wet break/lunchtime", go to your Form Room and sit in your allocated seat
- Do NOT hang around in corridors/stairwells etc.

Year 12/13 – To alleviate congestion in the Main Hall you may attend tuck from 11.00am – 11.15am and then again for 15 minutes after break. If free after P.3, go home if possible.