



Additional Control Measures to consider for existing COVID-19 risk assessments

Hazard Description and How are people at risk	Additional Control Measures to consider for September opening - PREMISES
<p>Spread of COVID-19 School Operations/ Management</p>	<ul style="list-style-type: none"> √ Desks will be arranged to face forward with pupils sitting side by side √ All usual pre-term building checks will be carried out before school opens in Autumn term <p>The following documents are available from H&S Co-ordinator</p> <ul style="list-style-type: none"> √ Catch it, kill it, bin it poster displayed √ Annual School Premises H&S inspection checklist

Hazard Description and How are people at risk	Additional Control Measures to consider for September opening OPERATIONS
<p>Hazards in relation to staffing and daily operation</p>	<ul style="list-style-type: none"> √ Staff must work from home where they are able to. √ Pupils and staff will be permitted to take home resources that are relevant to pupil education and development – rules around hand hygiene and cleaning of resources and rotation will apply. √ Resources such as books and games will be shared within the bubble and will be cleaned regularly, between use and by different groups. √ Resources such as sports, art and science equipment must be cleaned frequently between bubbles or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 for plastic) by different bubbles. √ Parents/carers only allowed in the school at the discretion of the Headteacher and where possible outside of school hours



	<ul style="list-style-type: none"> √ The amount of equipment that pupils can bring into school will be limited to essential items such as lunch boxes, hats, coats and books, stationery frequently used items such as pens and pencils and mobile phones, where permitted. School Bags are also allowed – storage for these items needs to be planned. √ Sharing individual / personal equipment will be discouraged. √ All pupils must have their own water bottles √ Water fountains can be used across the school site.
<p>Infection prevention through social distancing minimising contact between groups</p>	<ul style="list-style-type: none"> √ Children will be supported to maintain social distancing and encouraged not to touch staff where possible. √ All staff with younger children and children with complex needs or who need close personal care will try to maintain their distance and minimise time spent within 1 metre of anyone. √ Secondary staff will try to maintain a 2 metre distance between themselves, their colleagues and the pupils where possible, limiting time spent within 1 metre of anyone. √ School assemblies and collective worship with more than one group will not be held. √ Movement around the school will be kept to a minimum and where possible break times and lunch times will be staggered to prevent busy corridors, entrances and exits. (see note) √ Special arrangements will be considered for staff who work across groups (bubbles) across the school e.g. cover supervisors and PPA staff.
<p>Cleaning and hygiene processes</p>	<ul style="list-style-type: none"> √ Staff and pupils instructed to wash their hands upon entry into school, returning from breaks, when they change rooms, before and after eating and when they have been to the toilet. √ Sufficient hand washing or hand sanitising stations available around the school. √ Obtain copies of the safety data sheet for any sanitising products in case of ingestion

Commented [MDR1]: Signage will be displayed to remind pupils of social distancing. Machines will be cleaned at regular intervals during the day.

Commented [MDR2]: One-way system will be in operation; staff and pupils told to use outside spaces where possible and avoid corridors; pupils advised not to get too close to each other; staff (including senior staff) on duty; risk of virus transmission is low due to limited time between lessons.
For the school timetable to be effective and for it to be implemented, staff need to teach across year groups but measures are in place to reduce transmission and staff generally teach in a limited number of classrooms (often just 1 or 2) in those instances. When staff are required to move a desk/chair these will be wiped down with anti-bacterial wipes.

Commented [MDR3]: Staff who work across bubbles are offered PPE. Teaching Assistants are allocated year groups.

Commented [MDR4]: Information to be researched and recorded.



	<ul style="list-style-type: none"> √ Sufficient waste bins close to the wash stations will be provided and emptied regularly by designated staff. √ Where toilet facilities are shared by more than one group, cleaning will be completed between different group usages. √ Standard cleaning products and disinfectant will be used for cleaning √ Cleaning will be carried out in accordance with the current guidance COVID-19 Cleaning in non-healthcare settings √ Enhanced cleaning schedules will be shared and implemented including more frequent cleaning of rooms/shared areas, frequently touched surfaces.
<p>Reducing the risk of infection on dedicated school transport and public transport and during organised educational visits</p>	<p>Arrangements are underway around how dedicated school transport will operate safely. Additional Government guidance is expected to support how transport</p> <p>The updated government guidance outlines that social distancing measures WILL NOT apply on dedicated school transport</p> <ul style="list-style-type: none"> √ Schools will need to record how each person, pupils and staff, travels to and from school (to support Track and Trace) √ Pupils who have travelled to school on public transport, wearing face coverings, will be instructed not to touch their face covering during use or when removing them, they will be asked to wash their hands on arrival and dispose of any temporary face coverings into a lidded bin where available (or into a bag and transferred to the bin) or place reusable face coverings into a plastic bag to take home with them. They will then need to wash their hands again. √ Staff and pupils over the age of 11 will still be required to wear face coverings when using public transport – coronavirus-covid-19 safer travel guidance for passengers face-coverings √ Domestic overnight and overseas educational visits remain suspended √ Non-overnight domestic educational visits will resume in the autumn term. Individual educational visit risk assessments will include any additional protective measures that may be required.

Commented [MDR5]: Year groups are designated own toilets across the school site.

Commented [MDR6]: Information on pupil mode of travel is collected via Data Collection Sheets and transferred to SIMS. Staff who travel by car hold a parking permit which is monitored by the school. Any member of staff who use public transport are to inform H&S Coordinator.



	<p>√ Local Authority schools must make use of the EVOLVE Notification and Approval System. They will be expected to follow the normal process of risk assessment and log all educational visits onto the EVOLVE database.</p>
<p>Hazards in relation to managing incidents and emergencies</p> <p>Staff or pupil becoming unwell with COVID-19 symptoms whilst on site</p>	<p>√ Where a child develops symptoms whilst at school, they will be moved to a room where they can be isolated from others until they can be collected. Adult supervision will be provided at all times by a trained member of staff</p> <p>√ Where there is no room to isolate, the child must be moved to an area where they can maintain a 2M distance</p> <p>√ PPE will be provided if a child or member of staff becomes ill with symptoms of COVID-19 and the staff who are caring for them are unable to maintain the 2m social distance. PPE measures will include a Type II Fluid Resistant Surgical Mask, apron and gloves.</p> <p>A separate toilet will be used if the child/adult needs to use the bathroom which will be cleaned and disinfected in line with the current guidance COVID-19 Cleaning in non-healthcare settings before anyone else can use it. (see note)</p>
<p>Hazards in relation to staff deemed high risk due to underlying or pre-existing health conditions</p>	<p>√ Pregnant women will be advised to follow the guidance available for clinically vulnerable people</p> <p>√ Staff who may have increased risk from CV-19 must raise their concerns with the Head teacher who will explain the measures the school is putting in place to reduce the risk e.g. Pregnancy, Asthma etc.</p>
<p>Hazards in relation to eating and safe welfare facilities</p>	<p>√ Staff spaces will be carefully reviewed to support staff to maintain social distancing measures between each other and frequent cleaning completed.</p> <p>√ Use of staff rooms will be minimised and social distancing measures implemented to limited staff use at any one time.</p>
<p>Staff wellbeing issues</p>	<p>√ Staff will be asked to report any concerns in relation to health and wellbeing so that these can be discussed and support provided as relevant. The school will continue to follow its normal process in relation to managing work related stress and ill health procedures.</p>

Commented [MDR7]: If any pupil or member of staff has suspected Co-vid 19 symptoms and may need to use a toilet – it will be thoroughly cleaned immediately after use.



	√ Staff well-being will be monitored – weekly / monthly survey.
Hazards due to the lack of suitable PPE	√ PPE that is normally needed for dealing with an individual child will be available as per health care plan
Training	√ All staff will receive appropriate training and updates on the measures contained within this risk assessment.
Monitoring	√ Risk Assessment and its implementation will be monitored by the SLT on at least a weekly basis, and will take account of well-being survey information, weekly LA infection reports and any critical incident reviews. √ Regular feedback will be provided to staff on the Risk Assessment reviews
Dissemination	√ This document will be provided to all staff and available on request/website.

Please note that this is a 'live' document and may be subject to change as and when further guidance is received.

D. Richmond