

Access Teams on your devices



If you are using a phone, tablet or any other apple product (e.g. a mac book)

Download the Microsoft Teams app



[Click here for more instructions](#)



If you are using a laptop or desktop

Open Microsoft Teams using the web app

Download the Teams desktop app and stay better connected.

Get the Windows app

Use the web app instead

[Click here for more instructions](#)

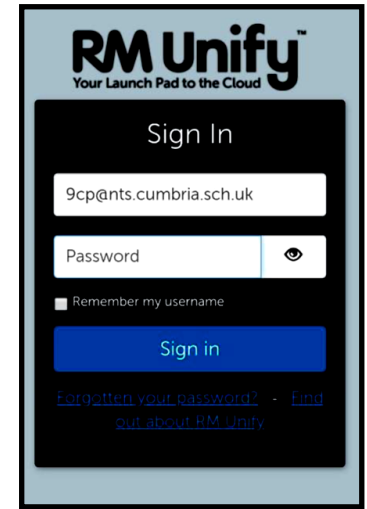
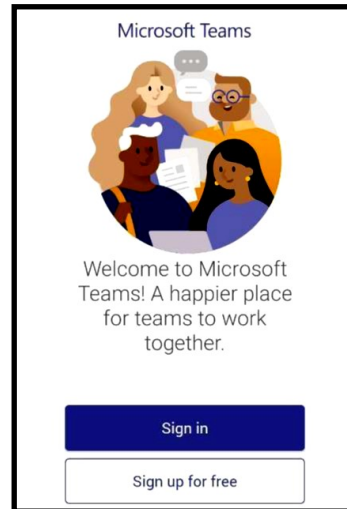
Using the Teams App on mobile devices.

1. Install the Microsoft Teams app on your device from the app store or play store.

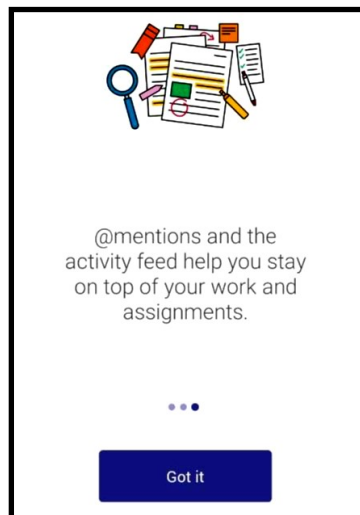
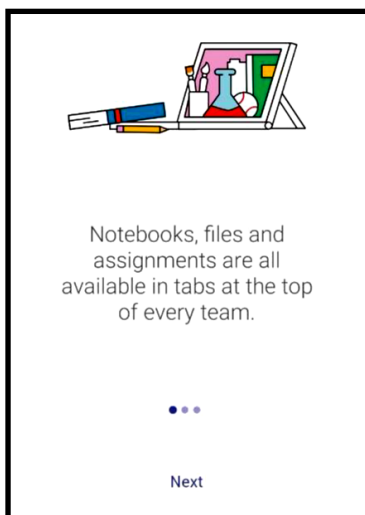


2. Open the app and sign in with your **school email account**

e.g. 9SmithJ@nts.cumbria.sch.uk

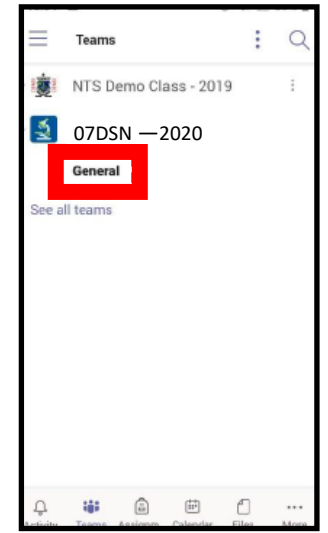


3. Click **next** until you see the Got it button, then click **Got it**

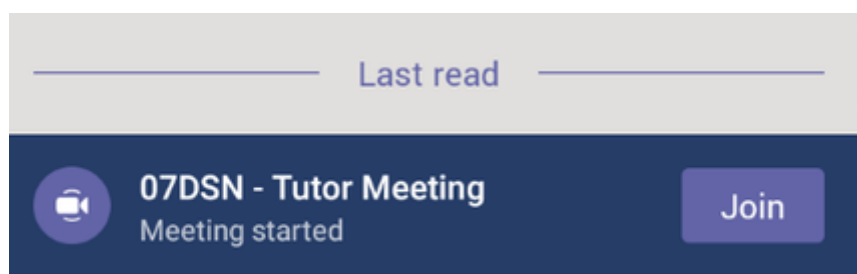


4. Click on the Teams button at the bottom to see all the Class Teams you are in.

Then click on **general** to see what your teacher has put on the team so far.

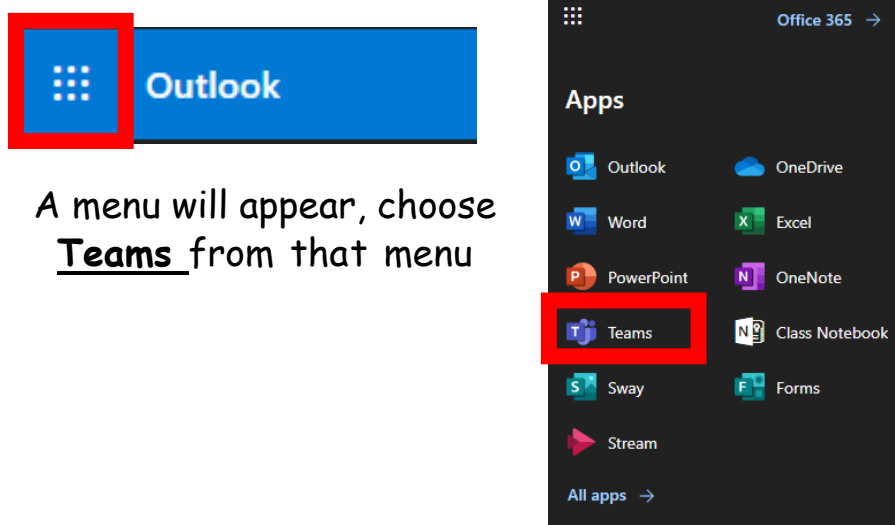


5. When your Form Tutor starts the meeting you will see a 'Join' button.

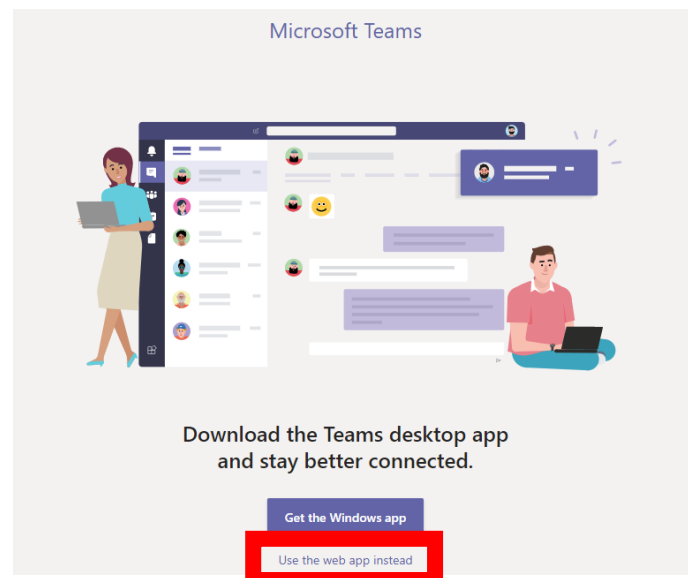


Access Teams via a web browser e.g. Desktop or Laptop.

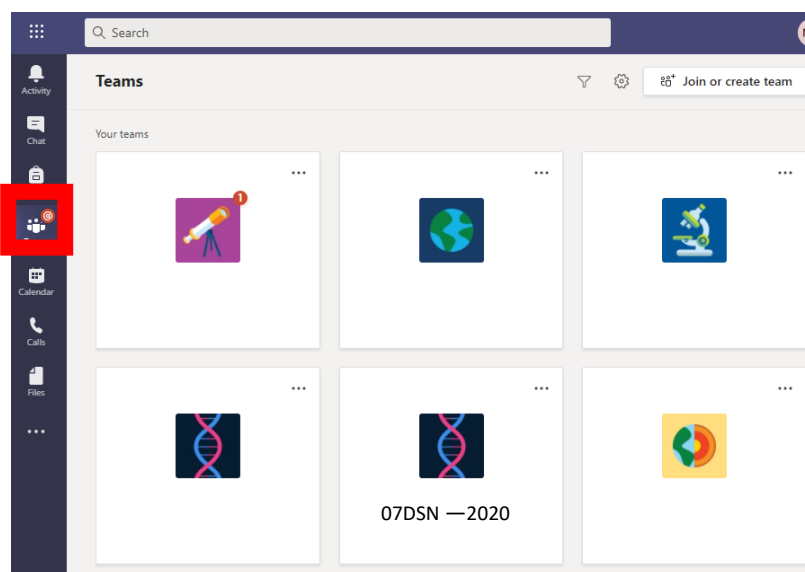
1. Starting from your school email account, click on the waffle (9 dots in a square shape at the top, left of the web page).



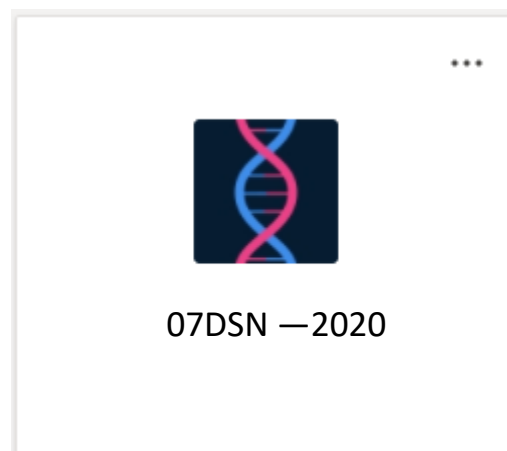
2. On the next page it will ask if you want to download the app, choose use the web app instead.



3. A new webpage should open. Choose Teams from the menu on the left.



4. Click on the Team for your Form Group
For example:



5. When your Form Tutor starts the meeting you will see a 'Join' button.

