

Business

KS4 – All notes / class exercises / Homework and Assessments are kept in **one central place** for each pupil (purple exercise book).

Format	Purpose
A4 Purple Exercise book	<ul style="list-style-type: none"> • Topic by topic notes to cover content. • Marked worksheets and exercises to practise and improve. Teacher and self-assessed. • Teacher assessed homework or classwork marked using exam board mark schemes where appropriate. Green pen pupil action on feedback on assessed pieces. • End of unit tests. • Exam Papers completed and graded. Pupils green pen annotation / corrections based on feedback-feedforward after test.

KS5

Format	Purpose
Pupils have their own folders.	<ul style="list-style-type: none"> • Topic by topic notes to cover content. • Marked worksheets and exercises to practise and improve. Teacher and self-assessed. • Teacher assessed homework or classwork marked using exam board mark schemes where appropriate. Some green pen pupil action on feedback on assessed pieces but longer essays will be redrafted. • End of unit tests. Teacher assessed. Pupils will complete corrections and then will complete targeted retests where appropriate. Teacher mark books recording data. • Exam papers completed and graded using levels of response annotation. Some written feedback provided alongside verbal feedback and use of exam board mark scheme.