

Message for parents/carers of Year 11 pupils who use school transport

Arrangements for after the half-term break:

Pupils can continue to use their usual school transport during the exam period if they need to.

After an exam, our expectation is that pupils should leave site immediately (either to make their own way home on public transport if this is possible, or to be collected by a parent/relative). Our preference is that pupils who only have an exam in the afternoon, should not arrive in school until lunchtime. However, for those who have no other alternative than to use school transport to get to and from school, when not in an exam they must sign in where directed and stay in school in a supervised room to do quiet revision which they should ensure they bring with them.

Please note that once pupils have left the school site, they are the responsibility of their parents.

Parents should use the car park off High Street (behind the Sports Hall) to drop off and collect pupils.

For those who need to use school transport, the arrangements will be as follows:

Morning exam only

- Use bus as normal in the morning to get to school.
- If you are unable to make your way home following your exam you will stay in school. You will be supervised in the library or another room so please report to the library straight after your exam.
- Break and lunch – as normal.
- Pupils are not allowed to leave site during the school day.
- After lunch report back to the library.
- Travel home on the bus at the end of the day.

Afternoon exam only

- Use bus as normal in the morning to get to school.
- You will then be supervised in the library or another room so go straight to the library to be registered.
- Break and lunch – as normal.
- Pupils are not allowed to leave site during the school day.
- If your exam finishes before 3.30pm, you must report to the library until the end of the school day when you can travel home on the bus.
- **If your exam does not finish until after 3.30pm you will need to make other arrangements to get home.**

Exams both morning and afternoon

- Use bus as normal in the morning to get to school
- If your exam finishes in the period before/after break or before lunch go to the library to be registered
- Break and lunch – as normal
- Pupils are not allowed to leave site during the school day.
- If your exam finishes before 3.30pm, you must report to the library until the end of the school day when you can travel home on the bus.
- **If your exam does not finish until after 3.30pm you will need to make other arrangements to get home**

If you have any queries, please contact Miss Richmond at the school.